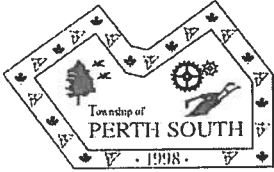


# PERMIT APPLICATION CHECKLIST



## The Corporation of the Township of Perth South

3191 Rd 122, St. Pauls, ON N0K 1V0

Building Department t. 519.271.0619  
f. 519.271.0647

Project Address	Brief Project Description	Date or Permit No. (if applicable)
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All permit applications must contain documentation of sufficient detail to allow the proposed project to be reviewed for compliance with the Ontario Building Code. This checklist summarizes typical information which must be submitted with the Building Permit Application.

LEGEND:  REQUIRED TO BE SUBMITTED     SUBMITTED     NOT REQUIRED

### DRAWINGS AND DESIGN INFORMATION

#### GENERAL INFORMATION

- BUILDING PERMIT APPLICATION & APPLICABLE FEES
- DEPOSIT: PERMIT/LOT GRADING/DRIVEWAY RAMP
- COMMITMENT TO GENERAL REVIEW
- SCHEDULE 1: DESIGNER INFORMATION
- ACKNOWLEDGEMENT FROM OWNER OF PROPERTY
- TWO SETS OF DRAWINGS MUST BE:
  - CURRENT/ UP TO DATE
  - TO SCALE - MIN 3/16"=1 FT
  - FULLY DIMENSIONED
  - FULLY LABELLED (CONSTRUCTION NOTES, ROOM NAMES, ETC)

- BUILDING ELEVATIONS (SIDEVIEWS) WITH LIMITING DISTANCE CALCULATIONS
- BUILDING AND WALL SECTIONS
- CONSTRUCTION DETAILS AND NOTES
- FIRE SEPARATION/PARTY WALL DETAILS
- ENGINEERING FOR GUARDS

- STRUCTURAL
  - PROF. ENGINEER
- MECHANICAL
  - PROF. ENGINEER
  - PLUMBING
  - HVAC
- ELECTRICAL
  - PROF. ENGINEER
  - ELECTRICAL LAYOUT
  - EMERGENCY LIGHTING
  - FIRE ALARM
- SPRINKLER
  - PROF. ENGINEER

#### SITE PLAN

- CONTACT PLANNER FOR SITE PLAN APPROVAL REQUIREMENTS
- MINIMUM REQUIREMENTS FOR PLANS REVIEW OF BUILDING:
  - HANDSKETCH SHOWING LOCATION OF PROPOSED CONSTRUCTION, DISTANCE TO PROPERTY LINES AND OTHER BUILDINGS
  - LOCATION OF WELL, SEPTIC TANK AND TILE BED

#### SEPTIC SYSTEM

- SEPARATE PERMIT IS REQUIRED FOR ANY WORK TO BE COMPLETED ON A SEPTIC SYSTEM. BUILDING PERMIT CAN NOT BE ISSUED WITHOUT SEPTIC PERMIT BEING ISSUED PREVIOUSLY OR AT THE SAME TIME.
- SEPTIC AUDIT MAY BE REQUIRED, CONTACT DEVELOPMENT SERVICES FOR FURTHER INFORMATION

#### REQUIRED DRAWINGS

- ARCHITECTURAL
  - CODE MATRIX (BUILDING AREA, GROSS AREA, SUITE AREA, MEZZANINE AREA, NO. OF STOREYS, OCCUPANCY AND CLASSIFICATION, COMBUSTIBLE OR NON-COMBUSTIBLE CONSTRUCTION, SPRINKLERED, STANDPIPE, FIRE ALARM OCCUPANT LOAD, NO OF PLG FIXTURES REQUIRED, BARRIER FREE ACCESSIBILITY, FIRE RESISTANCE RATINGS, LIMITING DISTANCE CALCULATIONS, ETC)
  - FULL ARCHITECTURAL DRAWINGS AND DETAILS, FOOTING/FOUNDATION/BASEMENT PLANS, FLOOR PLANS - SHOWING ALL FLOOR LEVELS, ROOF PLANS, ETC

- MDS                       911#
- MDS I                     ENTRANCE PERMIT
- MDS II                    Township    County    MTO

#### OTHER REQUIRED INFORMATION/DOCUMENTATION:

- \_\_\_\_\_
- \_\_\_\_\_

ADDITIONAL INFORMATION MAY BE REQUIRED UPON COMPLETION OF FULL PLANS EXAMINATION.