

Vodden, Bender & Seebach LLP Chartered Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Perth South

We have audited the accompanying financial statements of the Corporation of the Township of Perth South, which comprise the statement of financial position as at December 31, 2012, and the consolidated statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Corporation of the Township of Perth South as at December 31, 2012 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Licensed Public Accountants

Vodden, Bender & Leeback LLP

Clinton, Ontario September 26, 2013

CORPORATION OF THE TOWNSHIP OF PERTH SOUTH CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at December 31	2012	2011
FINANCIAL ASSETS		
Cash	4,060,351	3,359,161
Taxes receivable	395,095	333,892
Accounts receivable	1,094,048	1,119,840
Long-term receivables	141,935	149,013
	5,691,429	4,961,906
LIABILITIES		
Accounts payable and accrued liabilities	437,864	953,768
Landfill closure and post-closure liability (note 5)	370,000	289,000
Municipal debt (note 6)	141,935	149,013
	949,799	1,391,781
NET FINANCIAL ASSETS	\$ 4,741,630	\$ 3,570,125
NON-FINANCIAL ASSETS		
Tangible capital assets, net (note 8)	25,191,898	25,257,692
Other current assets	13,807	12,919
ACCUMULATED SURPLUS (note 9)	\$ 29,947,335	\$ 28,840,736

CORPORATION OF THE TOWNSHIP OF PERTH SOUTH CONSOLIDATED STATEMENT OF OPERATIONS

For the year ended December 31	2012 Budget	2012 Actual	2011 Actual
Revenue			
Taxation for municipal purposes	2,701,077	2,778,994	2,596,443
User fees, licences, permits, and donations	329,700	384,185	372,723
Government transfers - Canada	126,749	135,377	216,605
Government transfers - Ontario	2,429,595	2,440,632	2,447,518
Government transfers - other municipalities	101,919	168,746	99,944
Investment income	50,000	72,255	66,031
Penalties and interest on taxes	46,100	50,226	43,072
Other	107,000	24,411	(26,100)
	5,892,140	6,054,826	5,816,236
Expenditure			
General government	768,047	744,079	679,905
Protection to persons and property	1,029,793	1,036,698	1,001,711
Transportation services	2,677,613	2,383,253	2,558,470
Environmental services	391,460	459,668	380,335
Health services	15,269	10,041	8,409
Recreation and cultural services	178,035	229,817	208,187
Planning and development	96,400	84,671	173,081
	5,156,617	4,948,227	5,010,098
Annual surplus (deficit)	735,523	1,106,599	806,138
Accumulated surplus, beginning of year	28,840,736	28,840,736	28,034,598
Accumulated surplus, end of year	\$ 29,576,259	\$ 29,947,335	\$ 28,840,736

CORPORATION OF THE TOWNSHIP OF PERTH SOUTH CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

For the year ended December 31	2012 Budget	2012 Actual	2011 Actual
Annual surplus (deficit)	735,523	1,106,599	806,138
Amortization of tangible capital assets	1,200,071	1,200,071	1,149,953
Net acquisition of tangible capital assets Loss (gain) on disposal of tangible capital assets	(1,516,500)	94,960	280,814
Decrease (increase) in other current assets	419,094	(888) 1,171,505	(3,678) 704,855
Net financial assets, beginning of year	3,570,125	3,570,125	2,865,270
Net financial assets, end of year	\$ 3,989,219	\$ 4,741,630	\$ 3,570,125

CORPORATION OF THE TOWNSHIP OF PERTH SOUTH CONSOLIDATED STATEMENT OF CASH FLOW

For the year ended December 31	2012	2011
Operating activities		
Annual surplus (deficit)	1,106,599	806,138
Amortization expense not requiring cash outlay	1,200,071	1,149,953
Loss on disposal of tangible capital assets	94,960	280,814
Decrease (increase) in taxes receivable	(61,203)	(67,752)
Decrease (increase) in accounts receivable	25,792	868,615
Decrease (increase) in other current assets	(888)	(3,678)
Increase (decrease) in accounts payable and accrued liabilities	(515,904)	(473,725)
Increase (decrease) in landfill closure & post-closure liability	81,000	
Cash provided by (used for) operating activities	1,930,427	2,560,365
Capital activities		
Net disposals (purchases) of tangible capital assets	(1,229,237)	(1,528,372)
Cash provided by (used for) capital activities	(1,229,237)	(1,528,372)
Investing activities		
Decrease (increase) in long-term receivables	7,078	29,105
Cash provided by (used for) investing activities	7,078	29,105
Financing activities		
Net principal proceeds (repayments) on long-term debt	(7,078)	(29,105)
Cash provided by (used for) financing activities	(7,078)	(29,105)
Increase (decrease) in cash position	701,190	1,031,993
Cash (overdraft) beginning of year	3,359,161	2,327,168
Cash (overdraft) end of year	\$ 4,060,351	\$ 3,359,161

THE CORPORATION OF THE TOWNSHIP OF PERTH SOUTH NOTES TO FINANCIAL STATEMENTS

For the year ended December 31, 2012

1. Accounting policies

The Corporation of the Township of Perth South is a lower tier municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act. Municipal Affairs Act and related legislation.

The consolidated financial statements of the Corporation of the Township of Perth South are the representation of management prepared in accordance with generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants.

Significant aspects of accounting policies adopted by the municipality are as follows:

a) Reporting entity

The consolidated financial statements reflect the financial assets, liabilities, operating revenues and expenditures, Reserves, Reserve Funds, and changes in investment in tangible capital assets of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their financial affairs and resources to the Township and which are owned or controlled by the Township. In addition to general government tax-supported operations, they include any water and sewer systems operated by the municipality and the municipality's proportionate share of joint local boards.

The following boards and municipal enterprises owned or controlled by Council have been proportionately consolidated:

Biddulph-Blanshard Fire Board

Kirkton-Woodham Swimming Pool

Kirkton-Woodham Community Centre

Inter-departmental and inter-organizational transactions and balances are eliminated.

The statements exclude trust funds that are administered for the benefit of external parties.

The following joint local board has not been consolidated:

Perth East Fire Area

b) Accrual Basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable, and recognizes expenditures as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

c) Long-term investments

Investments are recorded at cost plus accrued interest less amounts written off to reflect a permanent decline in value.

1. Accounting policies (continued)

d) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

- Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Category	Amortization	Capitalization
	Period	Threshold
Land	not applicable	capitalize all
Land improvements	20 - 100 years	\$10,000
Buildings and building improvements	100 years	25,000
Transportation infrastructure	40 - 100 years	10,000
Water and sewer infrastructure	10 - 50 years	10,000
Vehicles	5 - 15 years	5,000
Equipment	4 - 40 years	5,000

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

The municipality has a capitalized threshold of \$5,000 - \$25,000, so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are computer systems, equipment, furniture and fixtures.

- Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

- Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

- Inventories

Inventories held for consumption are recorded at the lower of cost or net realizable value.

e) Reserves for future expenditures

Certain amounts, as approved by Council, are set aside in reserves for future operating and capital expenditure. Transfers to or from reserves are reflected as adjustments to the respective appropriated equity.

1. Accounting policies (continued)

f) Government transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates can be made.

g) Deferred revenue

Amounts received and required by legislation, regulation or agreement to be set aside for specific, restricted purposes are reported in the statement of financial position as deferred revenue until the obligation is discharged.

h) Landfill Site Closure and Post-Closure Care

Landfill site closure and post-closure care costs are recognized over the operating life of the landfill site, based on capacity used. The liability is recorded at its discounted value, based on the average long-term borrowing rate of the municipality.

i) Amounts to be recovered in future years

Future years recoveries represent the requirement of the municipality to raise funds in subsequent periods to finance unfunded liabilities. A portion of the amounts to be recovered in future years will be recovered from deferred revenues earned.

i) Non-financial assets

Tangible capital and other non-financial assets are accounted for as assets by the Township because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Township unless they are sold.

k) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, the reported amounts of revenues and expenditures during the period, and the accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

2. Operations of school boards and county

Taxation levied for school board and county purposes are not reflected in the financial statements. The amounts transferred were:

	2012	2011
County of Perth	1,287,692	1,223,081
School Boards	1,306,729	1,272,757
	\$ 2,594,421	\$ 2,495,838
3. Long-term receivables		
	2012	2011
Tile loans, 6% to 8%, principal and interest		
payable annually, due 2013 through 2022	<u>\$ 141,935</u>	<u>\$ 149,013</u>

4. Pension agreements

The municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer pension plan, on behalf of 12 members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The amount contributed for 2012 was \$63,289 (2011 : \$51,835) for current services and is included as an expenditure on the consolidated statement of financial activities. The contribution rate for 2012 was 8.3% to 12.8% (2011 was 7.4% to 10.7%) depending on age and income level.

OMERS is a multi-employer plan, therefore any pension surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit.

5. Landfill closure and post closure cost liability

Closure and post-closure care requirements are defined in accordance with industry standards and include final covering and landscaping of the landfill site, removal of ground water and leechates, and ongoing environmental monitoring, site inspections and maintenance. These costs will be incurred when the landfill site stops accepting waste, with the post-closure care expected to continue for an additional 30 to 100 years. The undiscounted total future closure and post-closure care costs are estimated to be \$893,000.

At December 31, 2012, the municipality has recognized a liability of \$370,000 (2011: \$289,000). This represents the present value of the total estimated costs, and is based on a total capacity of 40,835 tonnes and a discount rate of 6%. The balance of the liability will be accrued as the remaining capacity of 31,138 tonnes is utilized and through the passage of time, which is expected to be over the next 81 years.

The reported liability is based on estimates and assumptions with respect to events extending over a long-term period using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity and liability. Any changes in these estimates would be recognized in the year the change is identified.

The closure and post-closure care costs are expected to be funded in the year incurred.

6. Municipal debt

The balance of the long-term liabilities reported on the consolidated statement of financial position is made up of the following:

	2012	2011
Tile drain loans payable to Ministry of Finance,		
responsibility for payment of principal and interest		
charges have been assumed by individuals, 6% -		
8%, due 2013 through 2022	<u>\$ 141,935</u>	<u>\$ 149,013</u>

Principal payments for the next five years are as follows:

2013: \$25,800. 2014: \$18,600. 2015: \$19,700. 2016: \$19,700. 2017: \$19,600.

7. Contingency for long-term liabilities

The municipality is contingently liable for long-term liabilities with respect to tile drainage loans, and for those for which the responsibility for payment of principal and interest has been assumed by other municipalities, school boards, and unconsolidated entities. At December 31 the principal amounts outstanding are as follows:

	2012	2011
Tile drainage loans assumed by individuals	\$ 141,935	\$ 149,013

8. Tangible capital assets

The municipality's policy on accounting for tangible capital assets follows:

- i) Contributed tangible capital assets
 - The municipality records all tangible capital assets contributed by external parties at fair value.
- ii) Tangible capital assets recognized at nominal value Certain assets have been assigned a nominal value because of the difficulty of determining a tenable valuation.

For additional information, see the Consolidated Schedule of Tangible Capital Assets information on the tangible capital assets of the municipality by major class and by business segment, as well as for accumulated amortization of the assets controlled.

9. Accumulated surplus

The accumulated surplus consists of individual fund surplus/(deficit) amounts and reserve and reserve funds as follows:

	2012	2011
General revenue accumulated surplus		
and invested in tangible capital assets	\$ 27,921,678	\$ 27,270,018
Reserves and reserve funds	<u>2,025,657</u>	1,570,718
	\$ 29,947,335	\$ 28,840,736

For additional information, see the Consolidated Schedule of Continuity of Reserves, Reserve Funds, and Obligatory Deferred Revenue.

10. Budget amounts

Under generally accepted accounting principles, budget amounts are to be reported on the consolidated statement of financial activities for comparative purposes. The 2012 budget amounts for the Corporation of the Township of Perth South approved by Council are unaudited and have been restated to conform to the basis of presentation of the revenues and expenditures on the consolidated statement of activities. Budget amounts were not available for certain boards consolidated by the municipality.

TOWNSHIP OF PERTH SOUTH Consolidated Schedule of Tangible Capital Assets

	Land	Land Improvements	Buildings	Vehicles and Equipment	Roads and Transportation Improvements	Environmental Networks	TOTAL Net Book Value 2012	TOTAL Net Book Value 2011
Cost					_,,			
Balance, beginning of year Add: Additions during the year Less: Disposals during the year	615,693	325,551	2,092,261	2,918,737 20,766	31,834,901 1,208,471 (457,440)	856,419	38,643,562 1,229,237 (457,440)	37,938,450 1,541,542 (836,430)
Balance, end of year	615,693	325,551	<u>2,092,26</u> 1	<u>2,939,50</u> 3	32,585,932	856,419	39,415,359	38,643,562
Accumulated Amortization								
Balance, beginning of year	-	99,378	379,605	1,239,540	11,181,215	486,132	13,385,870	12,778,363
Add: Amortization during the year Less: Accumulated amortization		12,436	30,882	190,756	938,835	27,162	1,200,071	1,149,953
on disposals					(362,480)		(362,480)	(542,446)
Balance, end of year		111,814	410,487	1,430,296	11,757,570	513,294	14,223,461	13,385,870
Net Book Value of								
Tangible Capital Assets	615,693	213,737	1,681,774	1,509,207	20,828,362	<u>343,12</u> 5	\$ 25,191,898	<u>\$ 25,257,69</u> 2

TOWNSHIP OF PERTH SOUTH

Consolidated Schedule of Tangible Capital Assets

	General Government	Protection	Transportation E	Environmental	Recreation and Cultural	TOTAL Net Book Value 2012	TOTAL Net Book Value 2011
Cost							
Balance, beginning of year Add: Additions during the year Less: Disposals during the year	953,552 20,767	1,391,522	34,046,418 1,208,470 (457,440)	1,269,850	982,220	38,643,562 1,229,237 (457,440)	37,938,450 1,541,542 (836,430)
Balance, end of year	974,319	1,391,522	34,797,448	1,269,850	982,220	39,415,359	38,643,562
Accumulated Amortization							
Balance, beginning of year	136,864	452,038	12,016,645	488,795	291,528	13,385,870	12,788,363
Add: Amortization during the year Less: Accumulated amortization	34,319	43,057	1,076,774	27,269	18,652	1,200,071	1,149,953
on disposals			(362,480)			(362,480)	(552,446)
Balance, end of year	171,183	495,095	12,730,939	516,064	310,180	14,223,461	13,385,870
Net Book Value of							
Tangible Capital Assets	803,136	896,427	22,066,509	753,786	672,040	\$ 25,191,898	\$ 25,257,692

TOWNSHIP OF PERTH SOUTH

Consolidated Schedule of Continuity of Reserves, Reserve Funds and Deferred Revenue

	Balance,	Rever	nues and contr	ibutions	Transfers and	l expenditures	Balance,
	beginning of year	Interest	From Operations	Other	To Operations	Other	end of year
Reserves and reserve funds Reserves							
for general government	202,920		22,527				225,447
for protection services	30,493		34,780				65,273
for transportation services	1,101,377		224,515				1,325,892
for environmental services	89,696		23,117				112,813
for recreation and cultural services	14,000						14,000
for planning and development	124,554		150,000				274,554
	1,563,040		454,939				2,017,979
Reserve funds							
Recreation for pool	7,678						7,678
Total reserves and reserve funds	1,570,718		454,939				2,025,657
Deferred revenue							
Federal Gas Tax Funds	-			126,749	(126,749))	-
				126,749	(126,749)		
Total	\$ 1,570,718		454,939	126,749	(126,749)	<u> </u>	\$ 2,025,657

TOWNSHIP OF PERTH SOUTH

Segmented Information

	General Government	Protective Services	Transportation Services	Environmental Services	Health Services	Recreation and Culture	Planning and Development	Total 2012	Total 2011
Revenue									
Taxation	2,778,994							2,778,994	2,596,443
User charges, licences, permits	235,583	253		126,999		17,820	3,530	384,185	372,723
Government transfers	2,123,235	57,749	502,539	15,659		13,893	31,680	2,744,755	2,764,067
Interest and penalties	122,481							122,481	109,103
Other	24,411							24,411	(26,100)
	5 <u>,284,70</u> 4	_58,002	502,539	142,658		<u>31,71</u> 3	35,210	6,054,826	5,816,236
Operating expenditure									
Wages, salaries and benefits	444,834	80,226	464,096	12,896	7,090	5,182	2,025	1,016,349	1,001,543
Contract services	38,665	826,382	1,062,093	313,847	2,651	100,301	79,187	2,423,126	2,154,655
Supplies, materials and equipment	226,261	87,033	(219,710)	105,656	300	105,682	3,459	308,681	703,947
Amortization	34,319	43,057	1,076,774	27,269		18,652		1,200,071	1,149,953
	744,079	1,036,698	2 <u>,383,25</u> 3	459,668	10,041	229,817	_84,671	4,948,227	5 <u>,010,09</u> 8
Net revenue (expense)	4,540,625	(978,696)	(<u>1,880,714</u>)	(317,010)	(10,041)	(198,104)	(49,461)	1,106,599	806,138